



APPLICATION FORM TEACHERS

CONFIDENTIAL

The accompanying guidance notes provide advice on how to fill in the form.

Please type or write clearly using black ink.

Please return to:

Post applied for:

Closing date:

I. Personal details

Please use capitals for this section

Surname: Title: (Mr, Mrs, Miss, Ms etc)

First name(s):

Address:
 Post code

Phone: Day Evening

Mobile: E-mail:

National Insurance No: Do you have permission to work in the UK? Yes No

Does this include leave to remain? Yes No Please provide brief details of the type of work permission granted (eg Work permit, Student Visa, Working Holiday Visa etc)

(If your application is successful you will be asked to provide documentary evidence of your entitlement to work in the UK before you commence employment.)

If applicable please provide the employer details as listed on your Work Permit

Do you hold Qualified Teacher Status (QTS)? If Yes, please give QTS Certificate number (if applicable):
Yes No

Have you successfully completed a period of induction as a qualified teacher in this country where the DfES required this?
Yes No If Yes, please give date of completion:

Are you registered with the General Teaching Council (GTC)?
Yes No If Yes, please give GTC Teacher Reference number (DfES Number):
(e.g. 12/34567)

Are you subject to any conditions/prohibitions placed on you by the GTC (or another GTC in the United Kingdom)?
Yes No If Yes, please give full details:

2. Present or most recent employment

School/LEA: Type of school:

Address:
 No. of pupils: Boys/Girls/Mixed:
Post code:

Position held and main subjects taught:

Salary: Spine point: TLR(s): R&R: Agency Temp FTC Supply

Date of appointment: Date of resignation: Full/time: Part/time:

Date available to take up post: If part/time give details (e.g. 0.5 etc)

3. Previous teaching experience

Include details of past work experience – whether paid or unpaid – starting with the most recent and stating whether full or part time (please give precise dates and number of hours worked if part time)

School /LEA name and address	Position held and salary	Dates from/to dd/mm/yy	Reasons for leaving

4. Employment other than teaching

Employer's name	Job Title	Dates from/to	Reasons for leaving

5. Education, Training and Qualifications

Teaching Qualifications (e.g. university degree/diploma/PGCE/NPQH)

From/To	Name of establishment	Examination results Subject, level, grade

Academic/Professional /Higher Education Qualifications

From/To	Name of establishment	Examination results Subject, level, grade

Training Courses

From/To	Courses attended

Other qualifications

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If you know any other languages in addition to English and would be prepared to use them at work, please indicate which ones. For Sign Language please indicate which version (eg.BSL, SSE) and what level.

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6. Statement in Support of Application

Please state how your experience, skills and achievements to date, both inside and outside paid work, or through study, make you a suitable candidate for this post. Please ensure that you have read the job description and candidate specification for the post and have given us sufficient information to describe how you meet each of the requirements set out in the candidate specification.

If continued on additional sheets, please make sure your name is on each sheet and state the number attached here.....

7. References

Please give names and addresses of two referees who can verify your employment record, one of whom should be your present/ most recent Headteacher or employing Authority.

Name and address of most recent employer:
(including contact person's position/job title)

Name of other appropriate person:

Name:	<input type="text"/>
Address:	<input type="text"/>
Phone/fax:	<input type="text"/>
Email:	<input type="text"/>
Position held	<input type="text"/>

Name:	<input type="text"/>
Address:	<input type="text"/>
Phone/Fax:	<input type="text"/>
Email:	<input type="text"/>
Position held	<input type="text"/>

Tick here if you do **not** wish us to take up references prior to interview.

Miscellaneous

Canvassing of Councillors or officers in relation to this appointment will **disqualify** you.

Are you related or closely connected to an elected member or senior officer of the Council or a member of a Governing Body of a Haringey school?

Yes No if yes, please attach details.

If appointed, do you or any family member/relative have any business and/or financial interests, which might conflict with the duties of this post?

Yes No if yes, please attach details.

External Applicants

Have you ever worked for Haringey Council Yes No If yes, please dates from. / / to / /

Job title on leaving	<input type="text"/>
Reason for leaving	<input type="text"/>
Name of School/Directorate	<input type="text"/>

8. Rehabilitation of Offenders Act

All teaching posts are exempt from the provisions of the Rehabilitation of Offenders Act 1974. This means that you must disclose details of any criminal convictions or police cautions no matter how long ago these offences were. If you are appointed you will be required to undergo a criminal record check through the Criminal Records Bureau. (see **Declaration of Criminal Record Form**)

Do you have a criminal record or any pending prosecutions? Yes No

All applicants are required to complete the attached declaration of criminal record form

Declaration

I declare that to the best of my knowledge the information I have given on this form is correct and I have not omitted any facts which may have a bearing on my application. I understand that if any of the information provided by me is found to be false, any contract of employment may be terminated without notice.

Signed Date



RECRUITMENT MONITORING FORM

C O N F I D E N T I A L

As an equal opportunities employer, the Council is committed to monitoring the effectiveness of its employment policies. This is endorsed by the Equal Opportunities Commission and the Commission for Racial Equality.

All stages of the recruitment process are monitored to check that unfair discrimination is not taking place. The information you provide below will be treated in strict confidence and will be used only for statistical monitoring purposes.

We are unable to process applications from candidates who do not complete this form.

Ethnicity: What is your ethnic group? (please tick **one** box from the appropriate section)

White	Mixed	Asian or Asian British	Black or Black British	Chinese or other ethnic group
<input type="checkbox"/> British	<input type="checkbox"/> White & Black Caribbean	<input type="checkbox"/> Indian	<input type="checkbox"/> Caribbean	<input type="checkbox"/> Chinese
<input type="checkbox"/> Irish	<input type="checkbox"/> White & Black African	<input type="checkbox"/> Pakistani	<input type="checkbox"/> African	
<input type="checkbox"/> Greek Cypriot	<input type="checkbox"/> White & Asian	<input type="checkbox"/> Bangladeshi		
<input type="checkbox"/> Turkish Cypriot		<input type="checkbox"/> East African Asian		
<input type="checkbox"/> Kurdish				
<input type="checkbox"/> Turkish				
<input type="checkbox"/> Any other White, background, please write in	<input type="checkbox"/> Any other Mixed background, please write in	<input type="checkbox"/> Any other Asian background, please write in	<input type="checkbox"/> Any other Black background, please write in	<input type="checkbox"/> Any other ethnic background, please write in
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Disability:

Do you consider you have a disability? Yes No

The Disability Discrimination Act defines a disability as follows: *a person has a disability if he/she has a physical or mental impairment which has a substantial and long-term adverse effect on his/her ability to carry out normal day-to-day activities.*

Do you have any specific requirements in relation to attending an interview or to assist you at work? Yes No

If yes, please give details

How did you find out about this post? If from an advert, please give name(s) of newspaper/publication

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Signed

Date / /

FOR OFFICIAL USE ONLY

Shortlisted Interviewed Appointed